



Job Description

Job Title	Director-Facility Development & Engineering
Department	Facility Development & Engineering
Reporting Relationship	VP-Finance & Administration
# of Employees Supervised	1

Job Summary

Directs the design, planning, and construction of Mann Packing facilities and properties. Responsible for capital project management, equipment specifications, and work order management.

Primary Duties & Responsibilities

- Lead large-scale projects and manage construction project resources, including scope, cost and schedule of each project, goals and objectives
- Coordinate company resources and subcontractors to ensure that specifications are being followed, work is proceeding on schedule and within budget
- Preparing project proposals
- Oversee all planning, decision-making and project fiscal management
- Solicit competitive bids from approved contractors and select contractors
- Report on status of all assigned projects on a weekly basis, with major issues reported as needed
- Maintain and supervise project schedules and contractors, to insure timely project completion
- Review and recommend project changes that will minimize capital costs and ensure that projects remain within budgets
- Monitor budgets and approves contracts
- Ensure building operations comply with all local zoning laws and regulations
- Collaborate with Sales and NPD teams to vet facility/equipment needs for new products that would require new processes, new equipment, or expanded capacity of current.
- Collaborate with Operations to determine capacity limits of existing equipment and propose staged options for capacity expansion with optimal ROI of capital.
- Maintain awareness of current production operations and be proactive in recommending line augmentations that will either lower labor cost or enhance overall productivity through the operation.



Educational & Job Requirements

- Bachelor's degree in Engineering or related field
- A minimum of 10+ years' experience on construction projects, primarily in a manufacturing environment
- Strong project management, leadership, organizational, and time management skills
- Excellent verbal and written communication skills
- Excellent vendor management skills
- Ability to direct projects and work within cross-functional teams
- Ability to multi-task and work well under time constraints
- Ability to track down data from internal and external sources in a professional but persistent manner
- Ability to think strategically, creatively, and analytically
- Strong computer skills, including demonstrated proficiencies in AutoCad and all Microsoft applications including PowerPoint, Word, and Excel