



A DEL MONTE FRESH COMPANY

Job Description

Job Title	Production Supervisor
Department	Production
Reporting Relationship	Production Manager
# of Employees Supervised	30 directly / 120 per shift

Job Summary

Provide leadership and supervision to a team of production employees (inspectors, cutters, sorter, machine operators, forklift drivers) to ensure production orders are met, compliance with food safety and human safety regulations, and proper job assignments in accordance with the collective bargaining agreement.

Primary Duties & Responsibilities

- Supervise assigned area ensuring that the processing lines, bagging machines and personnel are performing duties and are working in the most efficient manner possible.
- Evaluate raw product with assistance from QA department for the appropriate number of inspectors required and check that the proper rotation of product is being followed.
- Conduct inspection of the metal detectors with in area of responsibilities.
- Ensure that employees in assign work area are following company policies and procedure and issue citations to employees as needed.
- Conduct new hire trainings, monthly safety tailgate meetings, work area inspections and GMP/ food safety training as required by QA department.
- Complete necessary paperwork and data entry for product tracing and financial service department.

Educational & Job Requirements

- 3-5 years experience working in a production environment.
- Experience working in fresh produce packaging and production.
- Bilingual (English/Spanish) is preferred.
- Proven leadership skills
- Computer skills – Microsoft office
- Good verbal/ written communication skills